

The Honorable John H. Chun

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON

ISMAHAN ADAN, individually and on behalf  
of all others similarly situated,

No. 2:22-cv-00078 JHC

**Plaintiff.**

## STIPULATED PROTECTIVE ORDER

SWEDISH HEALTH SERVICES d/b/a  
SWEDISH MEDICAL GROUP and  
PROVIDENCE HEALTH & SERVICES.

## Defendants.

## 1. PURPOSES AND LIMITATIONS

Discovery in this action is likely to involve production of confidential, proprietary, or private information for which special protection may be warranted. Accordingly, the parties stipulate to and enter into the following agreement regarding discovery, which the parties respectfully ask the court to enter as a Stipulated Protective Order. The parties acknowledge that this agreement is consistent with LCR 26(c). It does not confer blanket protection on all disclosures or responses to discovery, the protection it affords from public disclosure and use extends only to the limited information or items that are entitled to confidential treatment under applicable legal principles, and it does not presumptively entitle parties to file confidential

1 information under seal.  
 2

3       2. **“CONFIDENTIAL” MATERIAL**

4       “Confidential” material shall include the following documents, data, and tangible things  
 5 produced or otherwise exchanged:

- 6           a) Any information regarding current or former patients of Defendants;
- 7           b) Any individualized personnel records of current or former employees of Defendants  
             containing private personal information, with “private personal information”  
             meaning any personal address, telephone or email information, information about  
             family members, Social Security number, drivers’ license and/or tax identification  
             number, medical information, personal financial information, and other personnel  
             information or records, including for example employment application, background  
             check(s), drug testing, performance evaluation, discipline, employment benefits,  
             and leave of absence information and records;
- 8           c) Trade secrets or other non-public proprietary, strategic, or commercial information  
             data, or research of Defendants;
- 9           d) Any party’s accounting information or tax records;
- 10          e) Medical information, including medical records, medical treatment records, and  
             medical billing information;
- 11          f) Defendants’ income statements, balance sheets, or other non-public financial  
             statements;
- 12          g) The individualized payroll and salary information of employees of Defendants,  
             current or former;
- 13          h) The producing party’s contracts with suppliers, vendors, customers, contractors,  
             subcontractors;
- 14          i) Any information that Defendants are obligated by contract or state or federal law to

1                   keep confidential; and  
 2

- 3                   j) Any aggregation of the Confidential material described in paragraphs (a)-(j) above,  
 4                   which, for (b) and (h), contains individualized identifying information of  
 5                   Defendants' employees (current or former).

6                   3. SCOPE

7                   The protections conferred by this agreement cover not only confidential material (as  
 8                   defined above) but also (1) any information copied or extracted from confidential material; (2)  
 9                   all copies, excerpts, summaries, or compilations of confidential material; and (3) any briefs,  
 10                  memoranda, testimony, conversations, or presentations by parties or their counsel that might  
 11                  reveal confidential material. As an exception, the protections conferred by this agreement do  
 12                  not cover information that is in the public domain or becomes part of the public domain through  
 13                  trial or otherwise. However, the foregoing exception does not apply to information that is or  
 14                  becomes part of the public domain because of an illegal, wrongful, unlawful, negligent, or  
 15                  otherwise unauthorized act or omission of a person other than the designating party.

16                   4. ACCESS TO AND USE OF CONFIDENTIAL MATERIAL

17                  4.1 Basic Principles. A receiving party may use confidential material that is  
 18                  disclosed or produced by another party or by a non-party in connection with this case only for  
 19                  prosecuting, defending, or attempting to settle this litigation. Confidential Material may be  
 20                  disclosed only to the categories of persons and under the conditions described in this agreement.  
 21                  Both parties agree to redact Confidential Material as defined in section 2(f) from any document  
 22                  produced by the opposing party that is marked CONFIDENTIAL prior to filing the document  
 23                  with the Court. Both parties agree to review all deposition transcript testimony and redact any  
 24                  portions that refer to or contain information considered Confidential Material prior to filing the  
 25                  document with the Court. The Parties further agree that, to the extent they disclose Confidential  
 26                  Material to persons listed in section 4.2, including to FLSA opt-in Plaintiffs, putative Rule 23  
 27

1 class members, non-party witnesses, and experts or consultants, they will require those persons  
 2 to sign the “Acknowledgment and Agreement to Be Bound” (Exhibit A) before viewing  
 3 documents, except Plaintiffs (including FLSA opt-in Plaintiffs) and putative Rule 23 class  
 4 members may review their own records without signing Exhibit A. Confidential material must  
 5 be stored and maintained by a receiving party at a location and in a secure manner that ensures  
 6 that access is limited to the persons authorized under this agreement.  
 7

8       4.2     Disclosure of “CONFIDENTIAL” Information or Items. Unless otherwise  
 9 ordered by the Court or permitted in writing by the designating party, a receiving party may  
 10 disclose confidential material only to:

11           (a)     the receiving party’s and designating party’s counsel of record in this  
 12 action (including in-house counsel and legal department staff of any party), as well as  
 13 employees of counsel to whom it is reasonably necessary to disclose the information for this  
 14 litigation;

15           (b)     a party, the officers, directors, and employees of the receiving party to  
 16 whom disclosure is reasonably necessary for this litigation, unless the parties agree that a  
 17 particular document or material produced is for Attorney’s Eyes Only and is so designated;

18           (c)     experts and consultants to whom disclosure is reasonably necessary for  
 19 this litigation and who have signed the “Acknowledgment and Agreement to Be Bound”  
 20 (Exhibit A);

21           (d)     the court, court personnel, and court reporters and their staff;

22           (e)     copy or imaging services retained by counsel to assist in the duplication  
 23 of confidential material, provided that counsel for the party retaining the copy or imaging  
 24 service instructs the service not to disclose any confidential material to third parties and to  
 25 immediately return all originals and copies of any confidential material;

26           (f)     non-party witnesses in the action to whom disclosure is reasonably

necessary and who have signed the "Acknowledgment and Agreement to Be Bound" (Exhibit A), unless otherwise agreed by the designating party or ordered by the court. Pages of transcribed deposition testimony or exhibits to depositions that reveal confidential material must be separately bound by the court reporter and may not be disclosed to anyone except as permitted under this agreement;

(g) the author or recipient of a document containing the information or a custodian or other person who otherwise possessed or knew the information.

(h) the videographer who videotapes Confidential Information at a deposition in this litigation;

(i) any mediator or discovery referee in this litigation, and employees and personnel of said mediator or discovery referee; and

(j) any other individual agreed to in writing by the parties.

4.3 Filing Confidential Material. Before filing confidential material or discussing or referencing such material in court filings, the filing party shall confer with the designating party within three (3) days prior to filing any such document or as soon as reasonably practicable to determine whether the designating party will remove the confidential designation, whether the document can be redacted, or whether a motion to seal or stipulation and proposed order is warranted. During the meet and confer process, the designating party must identify within one business day of the filing or as soon as reasonably practicable the basis for sealing the specific confidential information at issue, and the filing party shall include this basis in its motion to seal, along with any objection to sealing the information at issue. Local Civil Rule 5(g) sets forth the procedures that must be followed and the standards that will be applied when a party seeks permission from the court to file material under seal. A party who seeks to maintain the confidentiality of its information must satisfy the requirements of Local Civil Rule 5(g)(3)(B), even if it is not the party filing the motion to seal. Failure to satisfy this requirement may result

in the motion to seal being denied.

## 5. DESIGNATING PROTECTED MATERIAL

**5.1     Exercise of Restraint and Care in Designating Material for Protection.** Each party or non-party that designates information or items for protection under this agreement must take care to limit any such designation to specific material that qualifies under the appropriate standards. The designating party must designate for protection only those parts of material, documents, items, or oral or written communications that qualify, so that other portions of the material, documents, items, or communications for which protection is not warranted are not swept unjustifiably within the ambit of this agreement.

Mass, indiscriminate, or routinized designations are prohibited. Designations that are shown to be clearly unjustified or that have been made for an improper purpose (*e.g.*, to unnecessarily encumber or delay the case development process or to impose unnecessary expenses and burdens on other parties) expose the designating party to sanctions.

If it comes to a designating party's attention that information or items that it designated for protection do not qualify for protection, the designating party must promptly notify all other parties that it is withdrawing the mistaken designation.

**5.2      Manner and Timing of Designations.** Except as otherwise provided in this agreement (*see, e.g.*, second paragraph of section 5.2(a) below), or as otherwise stipulated or ordered, disclosure or discovery material that qualifies for protection under this agreement must be clearly so designated before or when the material is disclosed or produced.

(a) Information in documentary form: (e.g., paper or electronic documents and deposition exhibits, but excluding transcripts of depositions or other pretrial or trial proceedings), the designating party must affix the word “CONFIDENTIAL” to each page that contains confidential material. If only a portion or portions of the material on a page qualifies for protection, the designating party also must clearly identify the protected portion(s) (e.g., by

1 making appropriate markings in the margins); provided, however, that a party may designate  
 2 documents produced in this matter as “CONFIDENTIAL” on a family level (e.g., an email and  
 3 its attachment(s)) in order to reduce cost and burden during the review and production process.  
 4

5                 (b)     Testimony given in deposition or in other pretrial proceeding: the  
 6 designating parties and any participating non-parties must identify on the record, during the  
 7 deposition or other pretrial proceeding, all protected testimony, without prejudice to their right  
 8 to so designate other testimony after reviewing the transcript. Any party or non-party may,  
 9 within fifteen days after receiving the transcript of the deposition or other pretrial proceeding,  
 10 designate portions of the transcript, or exhibits thereto, as confidential. If a party or non-party  
 11 desires to protect confidential information at trial, the issue should be addressed during the pre-  
 12 trial conference.

13                 (c)     Other tangible items: the producing party must affix in a prominent place  
 14 on the exterior of the container or containers in which the information or item is stored the word  
 15 “CONFIDENTIAL.” If only a portion or portions of the information or item warrant protection,  
 16 the producing party, to the extent practicable, shall identify the protected portion(s).

17                 5.3     Inadvertent Failures to Designate. If timely corrected, an inadvertent failure to  
 18 designate qualified information or items does not, standing alone, waive the designating party’s  
 19 right to secure protection under this agreement for such material. Upon timely correction of a  
 20 designation, the receiving party must make reasonable efforts to ensure that the material is  
 21 treated in accordance with the provisions of this agreement.

## 22                 6. CHALLENGING CONFIDENTIALITY DESIGNATIONS

23                 6.1     Timing of Challenges. Any party or non-party may challenge a designation of  
 24 confidentiality at any time. Unless a prompt challenge to a designating party’s confidentiality  
 25 designation is necessary to avoid foreseeable, substantial unfairness, unnecessary economic  
 26 burdens, or a significant disruption or delay of the litigation, a party does not waive its right to  
 27

challenge a confidentiality designation by electing not to mount a challenge promptly after the original designation is disclosed.

6.2 Meet and Confer. The parties must make reasonable attempts to resolve any dispute regarding confidential designations without court involvement. Any motion regarding confidential designations or for a protective order must include a certification, in the motion or in a declaration or affidavit, that the movant has engaged in a good faith meet and confer conference with other affected parties in an effort to resolve the dispute without court action. The certification must list the date, manner, and participants to the conference. A good faith effort to confer requires a face-to-face meeting or a telephone conference or a good faith and diligent effort to meet or confer.

6.3     Judicial Intervention. If the parties cannot resolve a challenge without court intervention, the designating party may file and serve a motion to retain confidentiality under Local Civil Rule 7 (and in compliance with Local Civil Rule 5(g), if applicable). The burden of persuasion in any such motion shall be on the designating party. Frivolous challenges, and those made for an improper purpose (*e.g.*, to harass or impose unnecessary expenses and burdens on other parties) may expose the challenging party to sanctions. All parties shall continue to maintain the material in question as confidential until the court rules on the challenge.

7. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN OTHER LITIGATION

If a party is served with a subpoena or a court order issued in other litigation that compels disclosure of any information or items designated in this action as “CONFIDENTIAL,” that party must:

(a) promptly notify the designating party in writing and include a copy of the subpoena or court order;

(b) promptly notify in writing the party who caused the subpoena or order to issue in the other litigation that some or all of the material covered by the subpoena or order is subject to this agreement. Such notification shall include a copy of this agreement; and

(c) cooperate with respect to all reasonable procedures sought to be pursued by the designating party whose confidential material may be affected.

## 8. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL

If a receiving party learns that, by inadvertence or otherwise, it has disclosed confidential material to any person or in any circumstance not authorized under this agreement, the receiving party must immediately (a) notify in writing the designating party of the unauthorized disclosures; (b) use its best efforts to retrieve all unauthorized copies of the protected material; (c) inform the person or persons to whom unauthorized disclosures were made of all the terms of this agreement; and (d) request that such person or persons execute the "Acknowledgment and Agreement to Be Bound" that is attached hereto as Exhibit A.

9. INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE PROTECTED MATERIAL

When a producing party gives notice to receiving parties that certain inadvertently produced material is subject to a claim of privilege or other protection, the obligations of the receiving parties are those set forth in Federal Rule of Civil Procedure 26(b)(5)(B) and Section 12 of the Combined Joint Status Report and Discovery Plan [Dkt. 24]. This provision is not intended to modify whatever procedure may be established in an e-discovery order or agreement that provides for production without prior privilege review. The parties agree to the entry of a non-waiver order under Fed. R. Evid. 502(d) as set forth herein.

#### **10. NON TERMINATION AND RETURN OF DOCUMENTS**

Within 60 days after the termination of this action, including all appeals, each receiving party must certify destruction of all confidential material to the producing party, including all

1 copies, extracts and summaries thereof.  
2

3 Notwithstanding this provision, counsel are entitled to retain one archival copy of the  
4 case file, including all documents filed with the Court, trial, deposition, and hearing transcripts,  
5 correspondence, deposition and trial exhibits, expert reports, attorney work product, and  
6 consultant and expert work product, even if such materials contain confidential material; and  
7 counsel may certify that confidential material attached to email and stored in counsel's email  
8 systems will continue to be maintained securely and consistent with the provisions of this Order.

9 The confidentiality obligations imposed by this agreement shall remain in effect until a  
10 designating party agrees otherwise in writing or a court orders otherwise.

11 IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.  
12

13 DATED this 6<sup>th</sup> day of July, 2022  
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15  
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## ORDER

PURSUANT TO STIPULATION, IT IS SO ORDERED.

IT IS FURTHER ORDERED that pursuant to Fed. R. Evid. 502(d), the production of any documents in this proceeding shall not, for the purposes of this proceeding or any other proceeding in any other court, constitute a waiver by the producing party of any privilege applicable to those documents, including the attorney-client privilege, attorney work-product protection, or any other privilege or protection recognized by law.

DATED: July 6th, 2022.

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The Honorable John H. Chun  
UNITED STATES DISTRICT JUDGE

The Honorable John H. Chun  
UNITED STATES DISTRICT JUDGE

## EXHIBIT A

## **ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND**

I, \_\_\_\_\_ [print or type full name], of \_\_\_\_\_ [print or type full address], declare under penalty of perjury that I have read in its entirety and understand the Stipulated Protective Order that was issued by the United States District Court for the Western District of Washington on [date] in the case of *Ismahan Adan v. Swedish Health Services d/b/a Swedish Medical Group and Providence Health & Services*, 2:22-cv-00078 JHC. I agree to comply with and to be bound by all the terms of this Stipulated Protective Order and I understand and acknowledge that failure to so comply could expose me to sanctions and punishment in the nature of contempt. I solemnly promise that I will not disclose in any manner any information or item that is subject to this Stipulated Protective Order to any person or entity except in strict compliance with the provisions of this Order.

I further agree to submit to the jurisdiction of the United States District Court for the Western District of Washington for the purpose of enforcing the terms of this Stipulated Protective Order, even if such enforcement proceedings occur after termination of this action.

Date:

City and State where Sworn and Signed:

Printed name:

Signature: